



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, November 21, 2023

7:30 PM

High School Studio

AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- ◆ Pledge of Allegiance
- ◆ Informational – 2024-2025 Budget Timeline and Index – Brian Tony
- ◆ Informational – Speaker Series – Dr. Kevin Maurer and Dr. Chuck Herring
- ◆ Informational – Dance Program/Team – Kristy Kay and Dancer Reps Mackenzie Schmitz, Giuliana Pindel, Riley Turner, and Mackenzie Turner
- ◆ Informational – Student Credit Union – Rick Yeager, Cristine Wagner-Deitch
- ◆ Informational – Moonshot Grants FLAG and Freight to Plate – Dr. Kristin Deichler, Dr. Matt Callison

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the November 21, 2023 Committee Meeting agenda.

I. **CONSENT AGENDA (*data in lilac*)** (*includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures*)

1. Consider approval of the Minutes from the following Board Meetings:

Committee Meeting	October 17, 2023
Regular Meeting	October 23, 2023

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea

3. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

4. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. (*information provided*)

Superintendent's Monthly Report – Dr. Michelle Miller

II. BUSINESS OFFICE (*data in blue*)

1. The Superintendent and Director of Finance Brian Tony recommend retroactive Board approval to purchase a new Box Truck for Food Service and general deliveries around campus and for use by the Little Green Machine, at a Co-Stars price of \$72,586. The cost will be shared between Food Service and the Little Green Machine. **(needs Board action taken on November 21)**
2. In accordance with Act 1 of 2006, the Superintendent and Director of Finance Brian Tony recommend Board approval of the resolution for any property tax increase for the 2024-2025 fiscal year not to exceed the district's base index of 7.0%. A copy of the approved resolution will be filed with the Pennsylvania Department of Education in accordance with the provision of Act 1 of 2006. By doing so, the Board adopts Resolution 23-03 Not to Exceed the Index.
3. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of Resolution 23-04, for the District to continue participation in the Allegheny Intermediate Unit Joint Purchasing Board for 2023-2024 school year.
4. Consider the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval to enter into a Memorandum of Understanding with the Allegheny Intermediate Unit to provide access to written translation through an AI portal to support non-English speaking parents and families effective for one year beginning January 10, 2024. The cost is a one-time annual fee of \$500. (*information provided*)

III. PERSONNEL (*data in pink*)

1. The Superintendent, Assistant Superintendent and Administrators recommend Board approval to hire a High School Principal for the 2023-2024 school year, with an effective date to be determined, in accordance with the Act 93 Agreement. **(needs Board action taken on November 21)**
2. The Superintendent and Director of Student Support Services recommend retroactive Board approval to hire a Classroom Paraeducator in the Middle School, effective November 13, 2023. **(needs Board action taken on November 21)**
3. The Superintendent and Administrators recommend Board approval to hire a Long Term Substitute Guidance Counselor in the Elementary School, pending receipt of required documents, effective on or about December 11, 2023. **(needs Board action taken on November 21)**
4. The Superintendent and Administrators recommend Board approval to revise the salary for a Permanent Substitute Guidance Counselor in the Middle School, effective retroactive to October 30, 2023. **(needs Board action taken on November 21)**
5. The Superintendent and Administrators recommend Board approval of (call as needed) substitute support personnel for the 2023-2024 school year. **(needs Board action taken on November 21)**

6. The Superintendent and Administrators recommend Board approval of following EPRs for the 2023-2024 school year: **(needs Board action taken on November 21)**

Mentor Teacher for Long Term Substitute Guidance Counselor - ES
High School Speech & Debate Club
Nurse – Middle School Mini MiniThon – effective February 23, 2024
Extra-curricular Personal Care Paraeducator – HS Powder Puff Football, effective November 15

7. The Superintendent and Director of Food Service recommend Board approval to hire Food Service employee, pending receipt of required documents, effective for the 2023-2024 school year. **(needs Board action taken on November 21)**
8. The Superintendent and High School Principals recommend Board approval of the resignation of a High School Building Substitute. The employee’s last day worked will be November 29, 2023. **(needs Board action taken on November 21)**
9. The Superintendent and Elementary School Principals recommend Board approval to hire an Elementary Building Substitute teacher, effective for the remainder of the 2023-2024 school year.
10. The Superintendent and Intermediate School Principals recommend Board approval of the leave of absence request for a Grade 3 teacher in the Intermediate School, effective on or about December 21, 2023.
11. The Superintendent and Intermediate School Principals recommend Board approval of the leave of absence request for a Grade 5 teacher in the Intermediate School, effective on or about March 5, 2024.
12. The Superintendent and Intermediate School Principals recommend Board approval of the extension of current sabbatical leave of absence request for a Grade 4 teacher in the Intermediate School effective for the remainder of the 2023-2024 school year, pending receipt of required documents.
13. The Superintendent and Facilities Director recommend Board approval of the FMLA leave of absence request for a Custodian in the High School, with an effective date to be determined.
14. The Superintendent and Director of Transportation recommend Board approval of the resignation of a Bus Driver effective retroactive to November 1, 2023.
15. The Superintendent and Director of Transportation recommend Board approval of the resignation of a Bus Driver effective retroactive to November 9, 2023.
16. The Superintendent and Director of Finance recommend Board approval of the retirement/resignation of the Director of Food Service, effective June 30, 2024. The employee has been employed by the District since October 2002.
17. The Superintendent recommends Board approval of the retirement/resignation of the Administrative Assistant to the Superintendent and School Board Secretary. The employee’s last day worked will be July 5, 2024. The employee has been employed by the District since September 2006.

18. The Superintendent and Assistant Superintendent recommend Board approval for a student from Slippery Rock University, to complete student teaching with a Phys Ed teacher in the Middle School, effective January 16, 2024 through May 2, 2024, pending receipt of required documents. There will be no cost to the District.
19. The Superintendent, Director of Finance, and Facilities Director recommend Board approval of the revised Substitute Custodian rate, effective December 1, 2023.
20. The Superintendent and Athletic Director recommend Board approval of the resignation of the Head Varsity Football Coach effective for the 2024-2025 season.
21. The Superintendent and Athletic Director recommend Board approval of a Head Coach for Unified Bocce effective for the 2023-2024 season.
22. The Superintendent, Athletic Director, along with Head Football Coach, Head Volleyball Coach, Head Boys Golf Coach, Head Boys Soccer Coach, Head Girls Soccer Coach, Head Girls Golf Coach, Head Cross Country Coach, Head Girls Basketball Coach, Head Cheerleading Coach, and Head Girls Tennis Coach recommend Board approval of the compensations for the following positions for the fall 2023 season:

Football

- Head Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Head 7/8th Grade Coach
- Assistant 7/8th Grade Coach
- Assistant 7/8th Grade Coach
- Assistant 7/8th Grade Coach

Girls Volleyball

- Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach

Boys Golf

- Head Coach
- Assistant Coach

Boys Soccer

- Head Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Assistant Varsity Coach
- Head 7/8th Grade Coach

Girls Soccer

Head Coach
Assistant Varsity Coach
Assistant Varsity Coach
Assistant Varsity Coach
Head 7/8th Grade Coach
Assistant 7/8th Grade Coach

Girls Golf

Head Coach
Assistant Coach

Cross Country (Boys/Girls)

Head Coach
Assistant Varsity Coach
Head 7/8th Grade Coach

7/8th Grade Girls Basketball

Head 7th Grade Coach
Head 8th Grade Coach

Girls Tennis

Head Coach
Assistant Coach

Assistant Athletic Directors

Cheerleading

Competitive Cheerleading

Team Cheerleading

IV. EDUCATION (*data in white*)

1. Consider the recommendation of the Superintendent and Director of Innovation and Strategic Partnerships Dr. Matt Callison for Board approval of the Educational Project Agreement with Carnegie Mellon University for a potential project with South Fayette High School and high school students who elect to participate, effective January 2024 through August 2024. There is no cost to the District as the \$85,000 participation fee is waived. (*information provided*) (*pending revisions as identified by the solicitor*)
2. Consider the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler for Board approval of the College in High School Enrollment Agreement with Point Park University effective retroactive to October 10, 2023. There is no cost to the District. (*information provided*) (*pending revisions as identified by the solicitor*)

V. TRANSPORTATION (*data in green*)

1. There are no items to discuss.

VI. ATHLETICS (*data in salmon*)

1. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Baseball Coach Ken Morgan for Board approval for the Boys Junior Varsity and Varsity Baseball teams to travel to Tampa, Florida, to play in a baseball tournament. The team would depart from South Fayette, tentatively on Thursday, March 21, 2024, and tentatively return on Monday, March 25, 2024. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district. The tentative itinerary is attached. (*information provided*)
2. Consider the recommendation of the Superintendent, Athletic Director Mark Keener and Head Girls Varsity Softball Coach Olesia Stasko for Board approval for the Girls Varsity Softball team to travel to Cocoa Beach, Florida, to play in a softball tournament. The team would depart South Fayette, tentatively, on Friday, March 15, 2024, and tentatively return on Wednesday, March 20, 2024. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district. The tentative itinerary is attached. (*information provided*)
3. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Indoor Track and Field Coach Scott Litwinovich for Board approval for the Varsity Boys and Girls Indoor Track and Field teams to travel to State College, Pennsylvania, Friday and Saturday, January 5-6, 2024, to participate in an indoor track tournament. Students will be responsible for all school work during absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District. (*information provided*)
4. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Indoor Track and Field Coach Scott Litwinovich for Board approval to permit the Girls and Boys Varsity Indoor Track teams to travel to the following indoor track meets. Appropriate adult to student ratios for supervision will be assured by the administration. The District will supply transportation to and from the meets:

Spire (Geneva, Ohio)

December 8, 2023

February 4, 2024

Youngstown State University

January 13, 2024

January 20, 2024

February 10, 2024

February 17, 2024

VII. CONSTRUCTION (*data in white*)

1. There are no items to discuss.

VIII. MISCELLANEOUS (*data in yellow*)

Informational – DRAFT 2024-2025 Academic Calendar (vote at Reorganization Meeting)
(*information provided*)

1. The Superintendent and Solicitor recommend Board ratification of the following motions that were approved at the October 17, 2024 Committee Meeting of the Whole:
 - a. The motion to approve DRAW Collective to submit Requests for Proposals for a Land Survey: Phase 1 Environmental, Wetland Delineation & Preliminary Grading Analysis

2. The Superintendent and Solicitor recommend Board ratification of the following motions that were approved at the October 24, 2024 Regular Meeting
 - b. The motion to hire Daxa Patel and Deepa Mohandass as Student Monitors in the Intermediate School, pending receipt of required documents, effective for the 2023-2024 school year at the probationary rate of \$12.22 per hour. After completion of a successful probationary period the rate will be \$15.27 per hour.
 - c. The motion to hire Carolina Cappetta as an Intermediate School Building Substitute teacher, pending receipt of required documents, effective for the 2023-2024 school year, at the rate of \$150.00 per day.
 - d. The motion to accept the quotation from Civil and Environmental Consultants to perform land surveys for the master plan as presented in the amount of \$101,000.
3. Consider the recommendation of the Superintendent and Solicitor for Board approval of the first reading of revised Policy 204 Attendance. (*information provided*)

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

Suspend

Executive Session may be held to discuss personnel and/or legal issues.